

**11.5.10.2 UPGRADE TESTING
BUDGET
TEST PLAN
UPDATED 01/05/09**

Testing Instance:

SIT Date:

TESTING COMPLETED BY:

DESCRIPTION	Comprehensive Testing of system upgrade to 11.5.10.2.
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STEPS	Function	Sub Function	SCENARIOS TO BE TESTED	TEST SCENARIO NUMBER	UNIT SCRIPT NUMBER	M/V	Test Day	Test Results	SR #	Work Around	Issue Tracker
1.	Setup		Validate the Budget Setup Screen found under General Ledger > Define Budgets	BE001SU	BE0110.001SU		12/10/2008	Passed			
2.	Setup		Validate the Budgetary Control Group Setup Screen	BE002SU	BE0110.002SU		12/10/2008	Passed			
3.	Setup		Set up rollup groups 1. Set up a group for SE funds. 2. Set up a group for RE funds. 3. Set up a group for cost centers. 4. Assign the pre-existing SBO cost centers to the cost center group.	BE0010	SA0001.001SU SA0001.004SU SA0901.003DFFS SA0901.003.1DFFS SA0505.001VSS		12/10/2008	Passed			
4.	Setup		Set up 2 new fund values, one appropriated and the other reimbursable. A. Set up funds and parents in AFF values. B. Assign fund values to parents. C. Assign rollup groups to parents. D. Add Tier Bureau Code, Appor Cat B indicator and Tier Treasury symbol to DFF.	BE0020	SA0900.001DFFS SA0901.003DFFS SA0901.003.1DFFS SA0505.001VSS		12/10/2008	Passed			

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5.	Setup		Define Federal Account Codes	BE0030	BE0101.003SU		12/10/2008	Passed			
6.	Setup		Define Federal Account Symbols A. Assign departments. B. Assign Treasury Account Codes. C. Assign financing. D. Assign Budget Account Codes. E. Assign Time Frames. F. Assign Years Available. G. Assign Year Established. H. Assign Expiration. I. Assign Cancellation. J. Assign Treasury Symbols.	BE0040	BE0102.003SU		12/10/2008	Passed			
7.	Setup		Define Budget Account	BE0050	BE0107.001SU BE0107.003SU		12/10/2008	Passed			
8.	Setup		Define Parameters A. Assign FMS 224 Types. B. Assign Bureau IDs. C. Assign Resource Types. D. Assign Definite/Indefinite E. Assign Custodial/Non-Custodial F. Assign Fund Values G. Assign Budgetary Accounts	BE0060	BE0102.001SU BE0102.003.1SU		12/10/2008	Passed			
9.	Setup		Define Budget Levels and verify that Budget execution workflow is enabled.	BE0070	BE0103.001SU		12/10/2008	Passed			
10.	Setup		Define Budget Users	BE0080	BE0100.001SU BE0100.003SU		12/10/2008	Passed	7212638.994		69 BEDEFECT69
11.	Setup		Set Up Distributions A. Establish 3 budget levels – Appropriation, Appor – Avail (Appor – Unavail for RE funds), and Allocation. B. Assign Segments to each level. C. Assign Default values.	BE0090	BE0104.003SU		12/10/2008	Passed			
12.	Setup		Define Budget Transaction Types	BE0100	CO0000.001TOAD		12/10/2008	Passed			

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					BE0105.001SU						
13.	Setup		Before updating Value Set Security, verify the funds are not viewable.	BE0110	BE0200.001APPR		12/10/2008	Passed			
14.	Setup		Update Value Set Security. I. Insert a new rule. II. Add Security Rule Elements III. Assign new rule to a responsibility. Verify only that responsibility has access to the new fund.	BE0120	SA0500.001VSS SA0500.002VSS SA0500.006VSS BE0108.001SU		12/10/2008	Passed			
15.	Setup		Create a summary template for the SE fund with funds control at the MOC level for apportionments, and funds control at the fund, cost center, and MOC for the allocation level.	BE0130	BE0106.003SU SA0703.001CR BE0106.001SU		12/10/2008	Passed			
16.	Setup		Create a summary template for the RE fund with funds control at the fund level for all three budgetary levels.	BE0140	BE0106.003SU SA0703.001CR BE0106.001SU		12/10/2008	Passed			
17.	Budget Entry	SE Fund	For the SE fund, A. Enter the budget at the appropriations level. Use the various transaction types: I. Appropriations II. Estimated Reimbursement III. Re-appropriation IV. Rescission V. Rescission – Unavailable VI. Transfers In VII. Transfers Out B. Enter the budget at the apportionment level. Use amounts that sum up to an amount less than the	BE0150	BE0200.001APPR BE0201.003DIST		12/10/2008	Passed	7212638.994		70 82 92 BEDEFECT82 BEDEFECT92

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			<p>appropriation. Verify the MOC being apportioned to must be specified.</p> <p>C. Enter the budget at the allocation level to specific BOCs. Attempt to enter amounts that sum to an amount greater than that appropriated. Verify the MOC being allocated from must be specified.</p> <p>D. Verify the entries are created.</p> <p>E. Run the Discoverer Federal Status of Funds and verify the amounts reported at the summary and detail level.</p>								
18.	Adjust Budget	SE Fund	Attempt to change the distribution segment settings for the SE fund. Update will unsuccessful.	BE0160	BE0104.001SU		12/11/2008	Passed			
19.	Adjust Budget	SE Fund	Attempt to change the distribution default settings for the segments for the SE fund. Update will unsuccessful.	BE0170	BE0104.001SU BE0104.002SU		12/11/2008	Passed			
20.	Adjust Budget	SE Fund	Attempt to delete the allocation level in the distributions window for the SE fund. Should be unsuccessful.	BE0180	BE0104.001SU		12/11/2008	Passed			
21.	Adjust Budget	SE Fund	Attempt to delete the header in the distributions window for the SE fund. Should be unsuccessful.	BE0190	BE0104.001SU		12/11/2008	Passed			
22.	Adjust Budget	SE Fund	Attempt to delete the parameters for the SE fund. Should be unsuccessful.	BE0200	BE0102.003.2SU		12/11/2008	Passed			
23.	Adjust Budget	RE Fund	<p>Prior to entering a budget for the RE fund:</p> <p>A. Attempt to delete the allocation level in the distribution window. Should be successful.</p>	BE0210 BE0220 BE0230	BE0104.001SU BE0102.003.2SU		12/11/2008	Passed			

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			<p>B. Attempt to delete the header in the distributions window for the RE fund. Should be successful.</p> <p>C. Attempt to delete the parameters for the RE fund. Should be successful.</p>								
24.	Adjust Budget	RE Fund	Re-enter the distributions and parameters for the RE fund.	BE0240	BE0102.003.2SU BE0102.003.1SU BE0104.003SU		12/12/2008	Passed			
25.	Setup		Determine if the PL (Public Law) Code can be set as required. Test this setting by entering a new appropriation document without a PL to determine if a hard error occurs.	BE0250	BE0200.001APPR		12/12/2008	Passed			
26.	Budget Entry	RE Fund	<p>Enter the budget for each budget level for the RE fund:</p> <p>A. Attempt to apportion more money than was appropriated.</p> <p>B. Attempt to allocate more money than was apportioned.</p> <p>C. Verify the entries created.</p> <p>D. Run the Federal Status of Funds report and verify the amounts.</p>	BE0270	BE0200.001APPR BE0201.003DIST		12/12/2008	Passed			
27.	Funds Check	REQ	Enter a requisition against the SE fund using an MOC not budgeted to. Determine if the document fails funds check.	BE0280	PO0100.01REQE		12/16/2008	Passed			
28.	Funds Check	PO	Enter a PO against the SE fund using an MOC not budgeted to. Determine if the document fails funds check.	BE0290	PO0100.01POE		12/16/2008	Passed			
29.	Funds Check	Invoices	Enter an invoice against the SE fund using an MOC not budgeted to. Determine if the document fails funds check.	BE0300	AP0999.008INV		12/15/2008	Passed			
30.	Funds Check	REQ	Enter a requisition against the SE fund using an MOC that was budgeted to for an amount that	BE0310	PO0100.01REQE		12/10/2008	Passed			

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			exceeds the budget. Determine if the document fails funds check.								
31.	Funds Check	PO	Enter a PO against the SE fund using an MOC that was budgeted to for an amount that exceeds the budget. Determine if the document fails funds check.	BE0320	PO0100.01POE		12/10/2008	Passed			
32.	Funds Check	Invoices	Enter an invoice against the SE fund using an MOC that was budgeted to for an amount that exceeds the budget. Determine if the document fails funds check.	BE0330	AP0999.008INV		12/10/2008	Passed			
33.	Funds Check	REQ	Enter a requisition against the SE fund using an MOC that was budgeted to for an amount less than the budget. Determine if the document passes funds check. Also run the Federal Status of Funds and verify the amount reported.	BE0340	PO0100.01REQE SA0709.001CR SA0703.001CR		12/10/2008	Passed			
34.	Funds Check	PO	Enter a PO against the SE fund using an MOC that was budgeted to for an amount less than the budget. Determine if the document passes funds check. Also run the Federal Status of Funds and verify the amount reported.	BE0350	PO0100.01POE SA0709.001CR SA0703.001CR		12/10/2008	Passed			
35.	Funds Check	Invoices	Enter an invoice against the SE fund using an MOC that was budgeted to for an amount less than the budget. Determine if the document passes funds check. Also run the Federal Status of Funds and verify the amount reported.	BE0360	AP0999.008INV		12/10/2008	Passed			
36.	Funds Check	REQ	Enter a requisition against the SE fund using an MOC that was budgeted to for an amount less than the budget. Create a referencing PO and approve. Create a Matched	BE0370	PO0100.01REQE PO0101.01POE AP0999.02INV SA0709.001CR SA0703.001CR		12/11/2008	Passed			

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			Invoice with amounts greater than the PO and budget. Verify not all distribution lines pass funds check, and invoice cannot be approve. Also run the Program Create Journals, and verify any budgetary entries which are created. Also run the Federal Status of Funds and verify the amount reported.								
37.	Funds Check	Summary Templates	Add a new fund to the same Federal Account Symbol as the SE fund. Enter a budget to at all three levels and create an invoice to an MOC not budgeted to, and try to approve. Invoice should approve because the new fund is not included in summary templates.	BE0380 BE0390	SA0904.001DFFS SA0901.003DFFS SA0901.003.1DFFS SA0505.001VSS BE0102.001SU BE0102.003.1SU BE0104.003SU BE0200.001APPR BE0201.003DIST AP0999.08INV BE0109.001SU		12/11/2008	Passed			
38.	Funds Check	Summary Templates	Run the Program Incremental Add/Delete for Summary Templates. Create an invoice as in scenario BE0390. It should not approve, as the new fund is now included in the summary template.	BE0400 BE0410	SA0709.001CR SA0703.001CR AP0999.08INV		12/11/2008	Passed			
39.	Funds Check	Summary Templates	Add a new fund to the same Federal Account Symbol as the SE fund. Add the parent and child to the fund values. Add the parent to the same rollup group. Complete the budget distributions. Enter a budget to at all three levels. Remember to verify that the MOC must be specified at the apportionment and allotment levels. Create an invoice to an MOC not budgeted to, and try to approve. Invoice should approve because new	BE0420 BE0430	SA0904.001DFFS SA0901.003DFFS SA0901.003.1DFFS SA0505.001VSS BE0102.001SU BE0102.003.1SU BE0104.003SU BE0200.001APPR BE0201.003DIST AP0999.08INV AP0999.03INV		12/11/2008	Passed			

STEPS	Function	Sub Function	SCENARIOS TO BE TESTED	TEST SCENARIO NUMBER	UNIT SCRIPT NUMBER	M/V	Test Day	Test Results	SR #	Work Around	Issue Tracker
			fund is not included in summary templates.								
40.	Funds Check	Summary Templates	Delete the allocation line in the summary template, and re- add the template (old method of adding items to groups). Create an invoice as in scenario BE0430. The invoice should not approve, as the new fund is now included in the summary template.	BE0440 BE0450	BE0106.001SU BE0106.002SU BE0106.003SU SA0703.001CR AP0999.08INV		12/11/2008	Passed			
41.	Reprogram	SE Fund	For the SE fund, attempt to reprogram money from one BOC to another within the same MOC. Should be successful.	BE0460	BE0202.001REPR						Dependent on Reprogramming
42.	Reprogram	SE Fund	Using an SE fund, verify forms personalization during reprogramming entries for all accounting segments.	BE0470	SA0904.001DFFS SA0901.003DFFS SA0901.003.1DFFS SA0505.001VSS BE0102.001SU BE0102.003.1SU BE0104.003SU BE0200.001APPR BE0201.003DIST BE0202.001REPR						Dependent on Reprogramming
43.	Adjust Budget	SE Fund	For the SE fund, attempt to reduce the budget by an amount greater than the available balance for one of the MOC's. The document should fail to reserve.	BE0500	BE0201.001DIST BE0201.003DIST		12/16/2008	Passed			
44.	Adjust Budget	SE Fund	For the SE fund, attempt to reduce the budget by an amount greater than the original amount budgeted to the MOC. The document should fail to reserve.	BE0510	BE0201.001DIST BE0201.003DIST		12/17/2008	Passed			
45.	Reprogram	RE Fund	For the RE fund, attempt to reprogram an amount from a BOC never budgeted to, to another BOC. Should be unsuccessful.	BE0520	BE0202.001REPR						Dependent on Reprogramming
46.	Adjust Budget	SE Fund	For the SE fund, attempt to decrease	BE0530	BE0201.001DIST		12/17/2008	Passed			

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			the amount budgeted to an MOC by an amount less than the amount available. Use the same amount to increase the amount budgeted to another MOC.		BE0201.003DIST						
47.	Rescission	SE Fund	Perform a Budget Rescission for the SE Fund. This requires a reduction of the Allocation and Apportionment, which should be processed before the Rescission.	BE0540	BE0201.001DIST BE0201.003DIST BE0200.001APPR		12/17/2008	Passed			
48.	Transfer	SE Fund	Perform a Budget Transfer from the TST0110SE04X2 Fund to the TST0110SE04X3 Fund.	BE0550	BE0200.001APPR		12/17/2008	Passed			
49.	Performance	Summary Templates	Test running the Program Maintain Budget Orgs before running the Program Maintain Summary Templates to improve performance of funds checking.	BE0560	SA0709.001CR SA0703.001CR BE0202.001REPR		12/22/2008	Passed	7243149.994		128
50.	Access	Security	Test Budget Inquiry functionality for various apps user responsibilities in ASD. Note functionality of value set security.	BE0580	BE0100.001SU BE0100.002SU SA0201.001USER SA0202.001USER BE0108.001SU		12/18/2008	Passed			
51.	Budget Entry	Workflow	Test budget execution workflow. A. Track a new document through the workflow process. B. Research several pre-existing documents after workflow was enabled in test scenario BE0070. C. Determine impact, if any, of the workflow function on these documents.	BE0590	BE0100.001SU BE0100.002SU BE0202.001REPR SA1001.001WF		12/18/2008				Noted as a partial completion that is dependent on Reprogramming. Discrepancy between documented as Pass and identified as a partial completion in e-mail.

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52.	Adjust Budget	Reporting	Modify a pre-existing Appropriation, Apportionment, and Allocation document. Insure that changes are reflected in SOF and the documents appear in the application.	BE0600	CO0010.010LOG BE0109.001SU BE0200.001APPR BE0201.001DIST BE0201.003DIST		12/22/2008	Passed			
53.	Summary Templates	Rollup Group	Modify a pre-existing set of summary templates by adding a new fund value and parent value to an existing rollup group. Insure that the templates add successfully and the fund is actually included in the template. Run the Program Incremental Add/Delete Summary Templates. Insure the fund is actually included in the template.	BE0610	SA0900.001DFFS SA0900.003DFFS SA0900.003.1DFFS SA0505.001VSS SA0709.001CR SA0703.001CR BE0106.001SU BE0106.003SU		12/12/2008	Passed			
54.	Summary Templates	Rollup Group	Modify a pre-existing allocation summary template by adding a new cost center value, which is already included in a child range assigned to an existing parent. Enter an invoice using the new cost center for an amount greater then the funds available for the parent. Modify a pre-existing allocation summary template by adding a new cost center value, which is not included in a child range assigned to an existing parent. Modify the child range assigned to the parent to include the cost center value. Enter an allocation using the new cost center. Run the Program Maintain Summary Templates. Insure the summary account, which include the cost center, has the correct funds available balance.	BE0615	SA0900.001DFFS SA0901.001DFFS SA0901.002DFFS BE0200.001APPR BE0201.003DIST BE0901.003DFFS BE0901.003.1DFFS AP0999.08INV SA0505.001VSS BE0106.001SU BE0106.002SU BE0106.003SU SA0703.001CR AP0999.03INV SA0709.001CR		12/12/2008	Passed			
55.	Summary Templates	Journals	Test the summary templates established using a manual journal.	BE0620	GL0100.010MAN GL0100.017CHK		12/22/2008	Passed			

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			Verify that the "more actions" tab shows current budget authority for the accounting string.		GL0100.016VRS						
56.	Budget Entry	Expired fund	Attempt to post budget to an expired fund.	BE0630	BE0200.001APPR		12/22/2008	Passed			
57.	Budget Entry	Journals	Ensure that budget can still be established using a manual journal voucher. At the allocation level Dr. 451001 (SE) or 459001 (RE) and Cr. 461001. Verify that the journal updates SOF through the application and in Discoverer.	BE0640	GL0100.010MAN GL0100.017CHK		12/22/2008	Passed			
58.	Funds Check	Journals	Verify that funds control works correctly for budget established with a manual journal in scenario BE0640.	BE0650	GL0100.010MAN GL0100.017CHK GL0100.016VRS		12/22/2008	Passed			
59.	Budget Entry	GL Dates	Test the ability to enter a budget document to the SEP 30 G/L date. Currently the fund parameter screen defaults expiration dates to SEP 30, but the application does not allow posting to that date.	BE0660	GL0300.060OPN BE0202.001REPR		12/22/2008	Passed			
60.	Access	Security	Test the ability to view budget documents created outside one's budget security group.	BE0670	BE0100.001SU BE0202.001REPR		12/22/2008	Passed			
61.	Budget Entry	Apportion by period(s)	Test apportioning a fund quarterly. This will require setup of a fund with a fund category of "A."	BE0680	SA0900.001DFFS SA0901.003DFFS SA0901.003.1DFFS SA0505.001VSS BE0102.001SU BE0102.003.1SU BE0104.003SU BE0200.001APPR BE0201.003DIST						Awaiting ST Setup to be added
62.	Budget Entry	GL Periods	Test the ability to enter budget to a prior period with the fund established in scenario BE0680. The G/L period will need to be opened and the G/L	BE0690	BE0201.003DIST						Awaiting ST Setup to be added (dependent on

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			date will be backdated. Select the G/L date from the list of values and note the value defaulted into the quarter field. It should be quarter 1.								BE0680)
63.	Budget Entry	Transaction Codes	Test the Est. Reimbursement and Re-appropriation transaction codes.	BE0700	BE0200.001APPR BE0201.003DIST				7212638.994		74 BEDEFECT74
64.	Budget Entry	Distributions	Verify that Federal Parameters can no longer be deleted.	BE0730	BE0102.003.2SU		12/22/2008	Passed			
65.	Access		Verify that one can not see parent values in the LOV on budget forms.	BE0760	BE0201.003DIST		12/22/2008	Passed			
66.	Summary Templates	Balances	Verify all Summary Templates equal the actual Status of Funds available by running the Discoverer Morning Duties report for the SOF - Summary Template Comparison Tab.	BE0770	None		12/15/2008	Passed			
67.	Budget Entry	Interface	Upload Budgets using the ARC Budget Interface	BE0790	CO010.011SSB CO0001.01MIS SA0800.001POPT BE0100.001SU BE0100.002SU SA0800.002POPT CR0800.013ALL BE0203.001BSUM		12/29/2008	Passed	7212638.994		88
68.	Budget Entry	Interface	Verify all validations for the ARC Budget Interface.	BE0795	CO010.011SSB CO0001.01MIS SA0800.001POPT BE0100.001SU BE0100.002SU SA0800.002POPT CR0800.013ALL		12/29/2008	Passed			
69.	Setup		Verify the Budget Custom Trigger is firing properly (ARC_FV_BE_TRX_DTLS)	BETR01	BE0200.001APPR BE0201.003DIST		12/15/2008	N/A – The installati on of Family Pack G replaces this			Trigger does seem to exist, but the same objective is accomplished by not allowing users to update

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								trigger.			
70.	FSIO		Continuing resolutions—Record multiple, successive continuing resolutions.	BE0800	BE0109.001SU BE0200.001APPR BE0201.003DIST	M	12/22/2008	Passed			
71.	Budget Entry	Multiple Approvals	Verify that approving multiple documents using the "Select All" button does not cause General Ledger entries to be doubled, tripled etc... Multiple Documents are loaded through the Budget Interface to be approved. <i>Note: This is a bug in the Current Production System</i>	BE0805	SA0709.001CR SA0703.001CR CO0010.011SSB CO0001.01MIS SA0800.001POPT SA0800.002POPT BE0100.001SU BE0100.002SU BE0112.001SU CO0010.001CON						
72.	Budget Entry	Multiple Approvals	Verify that approving a single document or multiple documents using the 'Approve' or 'Select All' button in the Reprogramming Document works properly and does not cause General Ledger entries to be doubled, tripled etc.... <i>Note: This is a bug in the Current Production System</i>	BE0810	SA0709.001CR SA0703.001CR BE0100.001SU BE0100.002SU BE0202.001REPR CO0010.001CON						